

# **SOCIETY OF HERTFORDSHIRE GOLF CAPTAINS CONSTITUTION 2015**

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1. **SOCIETY**- The Society shall be known as “The Society of Hertfordshire Golf Captains”
2. **OBJECTIVES** - The aims and objectives of the Society are to bring together all Hertfordshire Golf Club Captains, to create good fellowship and fun, with a competitive spirit amongst its members. At the same time they should enjoy the camaraderie of golf with other Counties and likeminded people who have been administrators of the game.
3. **MEMBERSHIP** - Membership of the Society will be available to Captains and Past Captains of clubs who are affiliated to the Hertfordshire County Golf Union. The committee shall have power of discretion, when considering applications for membership, if the club should not have the facilities to accommodate a society event.  
All applications for membership are subject to approval by the committee. The committee shall be empowered to suspend or withdraw membership of any member if in its opinion it is desirable to do so in the interests of the Society.  
All Members are entitled to vote at Society Meetings.  
Any member wishing to resign must give notice in writing to the Secretary on or before 31<sup>st</sup> December, otherwise he may be liable for his subscription for the following year.
4. **APPLICATION FOR MEMBERSHIP** - Applications must be made on the appropriate form endorsed by the relevant Club Liaison Officer and forwarded to the Honorary Secretary with the current fee.
5. **HONORARY LIFE MEMBERSHIP** - Honorary life membership is available to members who are aged 75 and have been a member for 10 years. Honorary membership dates from 1<sup>st</sup> January following your 75<sup>th</sup> birthday. If appropriate it is the member’s responsibility to cancel their bankers order for their annual subscription.
6. **SUBSCRIPTIONS** - The annual subscription shall be determined from time to time by the Committee and shall be payable by bankers order on the 1<sup>st</sup> January in each year. Should any subscription not be paid by a date determined by the Committee then that member may be notified in writing that his membership will be deemed to have lapsed.
7. **OFFICERS AND COMMITTEE** - The committee shall comprise: Captain who assumes the Chair, Vice- Captain, Immediate Past Captain, Honorary Treasurer and up to six elected committee members.

**a) President**

The President will be elected at the Annual General Meeting and will stand for one year. Nominated Presidents will have been a member of at least 10 years standing.

**b) Captain**

The Captain will be nominated by the Committee and confirmed at the Annual General Meeting. The Captain will hold office for one year only unless a special circumstance arises. The role will be to assume chair of the Society, and serve a further year as Immediate Past Captain.

**c) Vice-Captain**

The Vice-Captain will be nominated by the Committee and confirmed in office at the Annual General Meeting. Should this Officer subsequently be unable or unwilling to serve in this capacity, the Committee shall be empowered to appoint a substitute.

**d) The Honorary Treasurer (who shall be a member)**

The Honorary Treasurer shall be elected at the Annual General Meeting and there will be no limit to the period of service in this capacity, but will be re-elected annually.

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### **c) Elected Committee Members**

The elected members shall serve for a period of three years but notwithstanding; at least two of the elected members shall retire annually, but shall be eligible for secondment, the members so to retire being the longest in office. Where two members have been in office the same length of time, the retiring member shall be chosen by lot.

### **Honorary Secretary**

The Honorary Secretary (who shall be a member) will be nominated by the Committee and confirmed in office at the Annual General Meeting. There will be no limit to the period of service in this capacity but will be re-elected annually. The honorarium for the post will be determined from time to time by the committee. The position does not permit a vote at Committee Meetings.

8. **PROCEEDINGS** - At meetings of the Committee four shall form a quorum and the Captain or in his absence a member chosen by those present shall assume the chair. In the event of a tied vote on any matter the Chair shall have a second or casting vote.
9. **COMPETITIONS** - The Committee will organise and control through the Honorary Secretary, all competitions within the Society and matches with whom so ever. Such competitions and matches will be played in accordance with the Rules laid down from time to time by The Royal and Ancient Golf Club of St. Andrews. Members will only be eligible for Matches of the same and equal gender of the opposing team. Members will only be eligible for competitions as laid down by the Committee. Trophies presented to and by the Society for Annual Competitions shall remain the property of the Society. The current holder of any trophy will be responsible for its insurance whilst in their care.
10. **ANNUAL DINNER** - An Annual Dinner will be arranged for members of the Society at a time and place approved by the Committee. Guests of members will be permitted at the discretion of the Committee.
11. **ANNUAL GENERAL MEETING** - A General Meeting of the Society shall take place annually at a time and place to be arranged by the Honorary Secretary.
12. **EXTRAORDINARY GENERAL MEETING** - The Honorary Secretary shall summon an Extraordinary General Meeting if required to do so by written request signed by no fewer than 25 members. Notice of the Extraordinary General Meeting must be sent to each member at least 21 days before the date fixed for the meeting and the purpose of the meeting must be disclosed in the Notice calling the meeting.
13. **ALTERATION TO THE CONSTITUTION** - Alterations or additions to the Constitution of the Society shall be made only at a General Meeting and must be approved by a vote of not less than two-thirds of the members present and voting at such meeting. Notice of proposals for changes and /or additions, must be submitted in writing to the Honorary Secretary not less than 21 days prior to the meeting.
14. **FINANCIAL YEAR AND ACCOUNTS** - The financial year will begin on the 1<sup>st</sup> November. Accounts and books shall be kept by the Honorary Secretary, together with the Treasurer, showing the Receipts and Payments of the Society and a full statement of its affairs will be sent to each member prior to the Annual General Meeting. An Auditor will be nominated by the Committee and confirmed in office at the Annual General Meeting. The Statement of the affairs of the Society will be audited by the Society Auditor prior to the Annual General Meeting.
15. **DISSOLUTION** - The Society may be dissolved by a resolution proposed at an Extraordinary General Meeting duly called for this purpose. Such resolution shall only be passed if it receives three-quarters of the votes of those attending and entitled to vote. The funds and assets of the Society on dissolution shall be expended in discharging the debts and liabilities of the Society and any balance shall be expended in such manner as shall be directed by the resolution of dissolution, or in such manner as the Committee may decide.